Change In Direction For *AmicroNews* Publication

We have received a lot of valuable feedback from our many readers over the past years, and the one thing that people have told is that they love receiving our newsletters because they are *informative*. Therefore, we have decided to shift the focus of *AmicroNews* from being primarily a series of advertisements to both informative mini-articles on various topics of interest regarding computer use, in addition to news and information from the computer industry, and how it effects **your** business. We appreciate your feedback, and we hope you will enjoy the new format. On a side note, we would like to remind everyone, once again, that the *Buffalo Computer & Business Show* is just around the corner. We hope to see everyone there. If you would like free tickets sent to your office, please call.

Microsoft Office SR1 Released. If you are currently using Microsoft Office 97, you may want to check out the new Service Release 1 which was just released on Microsoft's web site. The new service release includes a bunch of bug fixes (some of which we have discovered in our classroom sessions!) and a few upgrades. Most notably, Microsoft fixed compatibility problems that were being experienced by users who were converting between Word 6.0 and Word 97 documents. Also added is the Microsoft Access Snapshot which allows you to send a "picture" of a report via Email. Microsoft also added support for Intel's MMX technology to its graphics handling routines. If you would like more information on how to obtain this new service release, you can check the Microsoft web site at www.microsoft.com, or give us a call and request document **#709011.**

ShortCuts In Windows 95. One of the most asked questions in our training center is "what exactly is a shortcut in Windows 95?" A shortcut is basically an icon that represents the actual application, but isn't a copy of the application. Think of it this way: the application you want to use (say, Microsoft Word) is located inside of your Microsoft Office folder which itself is in your Programs folder which is on your Start button. You don't want to have to click on all of these folders every time you want to run Word. You just want to make a quick way of running it when you need it. So, you can create a "shortcut" to the icon and place it on your "desktop." The desktop is basically the screen background that all of your other icons sit on. Now, when you want to run Word, you just go to the desktop and click on that application. Creating a shortcut is easy, just find your application's icon in Explorer (or My Computer), and then click-and-drag it to the desktop using the *right* mouse button. When you drop it, you will see a little menu pop up. Click on "create shortcut here" and you're all set. If you would like more information on creating Windows 95 shortcuts, call and request document **#709012.**

COMPUTER TRAINING

We have released our complete class schedule for September through December 1997 for our *Executive Training Center* including
- **Microsoft Word:** 9/1, 9/10, 9/19, 9/25, 10/7
- **Excel:** 9/3, 9/15, 9/23, 10/8, 10/21, 11/3
- **Access:** 9/1, 9/16, 9/24, 10/14, 10/24, 10/28
- **PowerPoint:** 9/3, 10/6, 11/21, 12/19
- **Windows 95:** 9/5, 9/9, 9/15, 9/22, 9/30
- **WordPerfect:** 9/11, 9/23, 10/13, 11/5
- **Using The Internet:** 9/16, 9/30, 10/22

and more. If you would like a complete schedule of all of our classes, please call and request document **#709013.** There is absolutely no obligation.

By popular demand, we have also scheduled two additional *Microsoft Access Developer* courses. These are six-week courses designed to teach you how to develop professional databases using Microsoft Access. For details, call and request document **#709014.**

Sharing Files Between Your PCs is relatively easy to do. There are several different methods. The first, of course, is SneakerNet. That's a witty saying for transporting files back and forth on floppy disk. You'll find, however, that doing this often is a pain, and larger files won't fit on floppies. Then, there are several applications available to do direct PC-to-PC transfers. These include LapLink, Carbon Copy, and a host of others (including Windows 95's built in transfer software). This is fine for occasionally transferring a few files, but can be tedious if used on a regular basis. The best solution is to network your systems together. This can be surprisingly inexpensive. All you really need are a couple of network cards ($30-$60 a piece), some cable, and the network software (which, if you are using Windows 3.11 for Workgroups or Windows 95, you already have). You can install a network yourself, or you can call professional (such as us) to install it for you. We have a report that we've put together that explains all of the different kinds of network hardware and software (in non-techie terms) that you can get faxed to you for *free* by calling and requesting document **#709015.** If you have any other questions, please feel free to give us a call.

SEPTEMBER

SPECIALS

Case, Floppy Drive, 4 MB Video Card, Keyboard, Mouse, 33.6 Fax/Voice Modem, 20X CD-ROM, 16-Bit Sound, 120 Watt Speakers, Windows 95 SR2, Delivery & Installation, 30-Day Internet Account, 1-Year *OnSite* Service Warranty, Introduction To PCs Class, 3-Year Free Upgrade Warranty (you pay for parts *only* on all upgrades within 3 years). **$1559.**

For complete information on these, and our entire line of custom-built computer systems, please call and request document **#709016.**

Other Documents Available From Amicron
709017: Upgrade your old 486 or Pentium to a *blazing-fast* new 6x86 or K6 200 MMX.
709018: Time for preventative maintenance on your computer? Don't wait for a crash!
709019: Is your software in the dark ages? We customize **software** to your requirements.