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Welcome, once again, to another issue of *ComputerFAQs Weekly*. This week, we're proud to announce one of our new publications that will be coming to you soon. It's called the **Business Resource Guide Monthly**. It will be an informative monthly guide to local businesses, and the products & services they offer. If you would like information on how you can advertise your business **free** in the *Resource Guide*, call us at 716-668-0838 ext 2746# (BRGM#). As always, thank you for reading *ComputerFAQs Weekly*, and remember that we are the *only* place where you can receive free answers to your computer questions. Have a problem? Call us. **We are here to help you!**

Q: I want to do some cleaning-up of my hard drive, but DOS won't let me rename a directory. The only alternative I see is to either reinstall all of my applications, or manually move files from the subdirectories. There has to be an easier way! > *Terry S., Elma NY*

A: Yes, Terry, there is a much easier way. If you're using an older version of DOS, you can use the XCOPY command, but that's a bit archaic, so we'll assume you're using version 6 of MS-DOS and you can use the MOVE command. All you have to do to *effectively* rename a directory is to simply MOVE it to another directory. Just type **MOVE** [source] [destination] and your *source* directory will be renamed to *destination*. Easy enough? Hope this helps.

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Q: Recently, my daughter drew a picture for me with *Paint* and I wanted to use it in my office for Windows Wallpaper, but there are extra bits of the picture on the sides and bottom of the screen. What can I do to fix this? > *John B., Buffalo NY*

A: The problem exists because you have the Wallpaper options set to *Tile* and not *Centered* in the Control Panel. Simply open up the Control Panel (from the Main group in Windows) and right next to the list box which contains the file for your wallpaper you should see two option buttons. One says "Tile" and the other says "Centered." Select *Centered*. The Tile feature is for when you have a small bitmap that you want to repeat over the whole screen. For larger pictures, you want to center the image.

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Q: I am a senior citizen, and to be honest, I cannot stand Windows. For one thing, I can never seem to "double-click" the mouse to close windows properly. It takes me a while to get the mouse pointer at just the right position to grab borders. I'm so frustrated, but all of the software I need is written for Windows. Can you recommend anything to make Windows a little easier to use for those of us with poor manual dexterity? > *Anna R., Orchard Park NY*

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A: Anna, there are a couple of things that you can do to make life with Windows a little more tolerable. First, make sure that you have a new mouse that isn't dirty at all. When your mouse gets old, the ball underneath can become sticky, or covered with dust. Clean it out periodically with a cotton swab and some alcohol. Next, go into your Main group and open up the Control Panel. Inside, you will find an applet (mini application) called "Mouse." Open it up and you should see a dialog box that contains many controls for your mouse. One of these controls should say, "Double Click Speed," and will have a slide-bar going from *slow* to *fast*. This gauge controls how quickly you have to press the left-mouse button for Windows to register a double-click. If you're having trouble making double-clicks, then move this slide-bar closer to *slow* and try again in the area marked "Test." It should turn to black when you successfully double-click. Play with it until it's at a comfortable level. Next, we can make your Windows borders a little thicker (and easier to grab) by going into the Desktop applet under the Control Panel. One of the areas on the Desktop dialog box will say "Sizing Grid." Under that, one of the controls will say "Border Width." Simply click on the up-arrow until you find a comfortable border width. We recommend 5 or 6. The default is 3. Hope this helps you use Windows a little better!

Subscribe to **ComputerFAQs Monthly**, a free publication coming next month *absolutely free*. Info: 716-668-5788 ext CFM# (236#)

Q: These screen savers annoy me. My boss insists that we use screen savers to protect our monitors, but I hate having these stupid flying Windows pop up on my screen if I don't touch my keyboard in 2 minutes. Is there anything I can do? > *Joyce T., Akron NY*

A: First of all, Joyce, you can assure your boss that modern-day computer monitors don't *need* screen savers at all. They're completely for entertainment and novelty. You would have to leave the same image on a monitor for *weeks* for it to "burn in." Nevertheless, you can disable your screen-saver altogether in the Control Panel (which is found under the Main group), or select a longer interval for which it pops up on you. We recommend 60 minutes. Long enough to be effective, yet not annoying.

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