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Volume 2, Number 9, Issue #35  
July 19, 1996

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**Just in...** Make plans to attend the **1996 Buffalo Computer & Business Show** this October 16th and 17th at the Buffalo Convention Center. This year's show will feature over 250 exhibits, and we will be having a very *special* (and as of yet, unannounced) promotion for show-goers. If you would like more information on the show itself, please contact Hague Atkinson of Real Magic Media at 513-624-9273. If you would like complimentary tickets, feel free to give us a call at 716-668-0838.

Also, for those of you who have tried to call us in the past, but have had trouble getting through, we have added additional staff to ensure that your call is given the priority it deserves. In addition, we have updated our voicemail system and have added lines to ensure you won't reach a busy signal. Your business is *very* important to us.

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**Q:** We currently have a small office network, but we don't have a tape drive or any other kind of backup device. What would be the best way to back up our important data without having to use floppy disks each time? > *Rick, Buffalo NY*

**A:** The best way, of course, is to simply invest in a tape drive. However, if you really must do without a tape drive, you can make a backup to either (a) other hard drives on your network, or (b) to a second hard drive in your machine. If you want to back up your file server's information to your local workstation, simply make a "batch file" that you can run from Windows or DOS which copies all of the files from your file server (or other network PC or hard drive) to your local drive. The chances of *both* drives failing are much, much less than either failing on its own, and it could be considered a reliable way of making a backup copy of your important data. If you would like detailed, step-by-step instructions, please call and request our **free** report, "*Expert Tips on Backing Up Your Data!*" > *Don*

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**JULY UPGRADE SPECIAL:** Turn your old 386 or 486 into a blazing fast 6x86 for only \$399. Includes replacement of old motherboard and processor with a Pentium-class Triton motherboard and a Cyrix **6x86** processor, pickup and delivery of your system, and 3-business-day service. Call for details. Special ends July 31st.

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**Q:** On occasion, I like to capture a screen in Windows with the PrintScreen key. However, when I go to paste this screen capture in PaintBrush so I can edit it, I lose about an inch on the top and bottom. What can I do to get the whole picture? > *Marty, Cheektowaga NY*

**A:** Well, you're still going to lose a *little* bit of the picture, but if you go to the View menu in PaintBrush and click off "Tools & Linesize" and "Palette," then you'll have a bit more space to paste your graphic in. After you've pasted, you can turn those options back on, and you'll still be able to scroll to view your picture. Try it. > *Rick*

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**PLEASE NOTE:** our new fax number is 716-656-2054.

We now have 24-hour priority support available. Call for details.

**TIP:** Ever sit there wondering whether or not your computer is "locked up" or is just sitting there thinking, and actually doing something - but you can't tell? Before you go rebooting, try this: press the CAPS LOCK key. If you see the little light go on/off on your keyboard, then your system is probably not locked up, and is probably just doing some processing that's taking a while. Give it a few more minutes before hitting CTRL-ALT-DEL. > *Rick*

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**Your Business Partner For The Information Age**

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**Q:** Simple question. I have two PCs and I want them to be able to share files, printers, and CD-ROM drives. What do I need? Can I do it myself? What's it going to cost me? > *Steve, Tonawanda NY*

**A:** Simple answers, Steve: First of all, you need one network interface card (\$68) for each PC. You will need some kind of peer-to-peer network operating software for each PC. We recommend Windows For Workgroups 3.11 (\$99 or \$49 upgrade). For small (2-10 systems) networks, we recommend thin-coax cable (about \$0.40 per foot). You will also need two line terminators (\$3.50 each) and one "T" connector (\$2.50) for *each* PC (you must use a "T" on each PC or else it won't work - very important). Once you have all this set up and wired together, you have to configure your software to recognize your network cards and share drives/devices. It's something you can do yourself, or you can call us and we can help you hook it up. There are a lot of good books available on the subject, or you can call and request our **free** report, "*Networking Your Small Office.*" > *Doug*

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**PLANS FOR NEW TRAINING CENTER UNVEILED.** Due to the enormous success of our *WordPerfect Workshops*, Amicron Technology Services will be opening a new Executive Training Center this September. We will be featuring a complete line of training courses including WordPerfect, Microsoft Word, Excel, PowerPoint, Access, Publisher, CorelDraw, Windows95, OS/2, DOS/Windows Basics, computer programming in C and BASIC, and much, much more. If you would like more information and a complete listing of times and dates for our classes and workshops, please call us at 716-668-0838 and ask for our *September Training Schedule*.

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