Greetings and welcome to another issue of *ComputerFAQs*. While our search for new office space continues, we would like to stop and remind everyone that spring is just around the corner (finally). And with spring comes - you guessed it - *spring cleaning time!* It's time to clean the "dust-rhinos" - as our senior technician Don calls them - out of your computer. Remember, all that dust buildup can dramatically reduce the life of your computer. We are offering a special on our *PCDoctor* preventative maintenance for the months of April and May. We recommend it at least once a year to all of our clients. You can have your computer professionally cleaned, inspected, and *optimized* (so it's running as fast as it should be) for as low as **$59**. If you would like more information on this special, please call today and request document **#703251**. Don't wait until your PC crashes!

Q: I recently had a second hard drive installed. The new drive is now drive D: and my old drive is C:. Is there any way that I can easily switch their drive letter designations? > *Don, Amherst NY*

A: Yes, they can be switched, but it is not easy. You would have to change the "jumper" settings (little switches) on the hard drives to make your new drive the "master" and the old drive the "slave." After this is done, you have to go into your CMOS setup (your system's startup info) and tell the computer what the new hard drive setup is. Then, you'll have to format your new C: drive as a "bootable" disk and transfer your information over from your old drive. So as you can see, it's possible, but not very simple. If you would like more information on this, or would like to learn more about upgrading your computer's hard drive, call and request document **#703252**.   > *Jason*

Upgrade Your PC To A Fast 6x86

Is your computer running a bit slow? Do you want to upgrade to today's latest software but find that your PC doesn't meet the minimum requirements? Are you tired of waiting for your computer? Allow us to recommend a motherboard upgrade. We can take your old 486 and upgrade it to a fast new 6x86 (Pentium-class) system for as little as **$355**. This price includes a new motherboard, processor, and service. If you would like complete details on this offer, please call and request document **#703253**. There is no obligation.

Q: An associate of mine has been telling me that there is a specific kind of virus that is tranferred through Microsoft Word documents. I thought that viruses only travelled through executable programs. Was she right? > *Wil, Depew NY*

A: Yes, she was. There is a specific kind of virus called a "Word Macro Virus." It uses Microsoft Word's ability to automatically play a "macro" - or sequence of actions - when you load a document. A couple of real nasty macro viruses have been discovered. You can protect against them by downloading a patch from Microsoft's web site. You can also protect against some of them by making your default document template a "read only" file. Go to your Word directory and type "ATTRIB +R NORMAL.DOT". This will prevent macro viruses from damaging your default document settings. >*Rick*

April *P200+* Computer System Special

Here's a great deal for April: 6x86 P200+, 16 MB RAM, 3.1 GB Western Digital hard drive, 12X CD-ROM, 16-bit sound, 33.6 fax/modem, 2 MB video, Windows 95 SR2, and a 14" monitor included for only **$1885**. Price includes lifetime technical support, a 1-year/3-year parts/labor warranty, and delivery/installation. Throw in a full copy of *Microsoft Office 97 Professional* for only $299. For details on this special or any of our complete computer systems, please call and request document **#703254.** We have a complete line of 486 and Pentium-class systems available starting at only **$716**. We can custom build to your specifications. Looking to upgrade your entire office? Send us your RFP. We'll send you a quote!

Q: I recently found a virus on my system. McAfee's Viruscan found the virus, but cannot remove it. I have even tried reformatting and re-partitioning my hard drive, but yet the virus remains. What can I do to get rid of it? > *Tom, Buffalo NY*

A: Some viruses, Tom, infect the "master boot record" of your hard drive. This is the place where various system-level information about your hard drive and partitions is stored. Unfortunately, in order to clean the virus, you're going to have to wipe the master boot record (which will destroy any data on your disk). In order to do this boot off of a clean DOS disk and type "FDISK /MBR". You won't notice anything happen, but your master boot record will be erased. You can then repartition and reformat your hard drive. Have fun reinstalling your applications and data. > *Don*

April 1997 Training Schedule Now Available

The complete April 1997 schedule for open-enrollment classes in our *Executive Training Center* has been released. If you would like to learn more about the software you use - *Microsoft Word, Excel, PowerPoint, Access, WordPerfect, Windows 3.1/95/NT*, the Internet, and more - then call and request document **#703255** for a schedule, pricing, and details. We have classes available for everyone - individuals and corporate customers as well. We also offer on-site training. Call today for more information - or a detailed course outline. After all, your computer is useless if you don't know how to use it!

Guess what: Microsoft did it again. *Windows 97* is now *Windows 98*.

Software Picks Of The Month: each month we'll be offering some excellent prices on selected software picks. If you would like to order, or would like more information on these software packages, request document **#703256**. This month's picks are: *Partition Magic* ($59) will allow you to have multiple operating systems (DOS/Win, Win95, WinNT, OS/2, and more) on the same computer; *Microsoft Office Pro* ($299); in case you haven't done your taxes yet: *TurboTax Standard* ($29), *TurboTax For Business* ($59), and for the finest in remote access solutions, *pcAnywhere 32* ($79) allows you to use your work PC from home. Call for details on any of these software packages, or for a complete list of our available software titles.