COMPUTERFAQs

Frequently Asked Questions | About Computer Technology

Vol 6, Num 1, Issue #82   Circulation 24,711   January 2000

Welcome To 2000

Well, we made it. **The Y2K Rollover** has passed without much concern. Keep in mind, however, that just because your systems are still working now that it's 2000, that doesn't mean all of your programs are fully Y2K compliant. You may start to notice problems as you're running reports weeks or even months from now. If you need help, or want to know more about this problem, request document **001200**.

We have an **immediate opening** for a secretary/receptionist. We will provide on-the-job training in basic computer skills necessary for this position. If interested, please fax your resume to 716-677-4742 or email it to richard@amicron.com. *No calls, please.*

Q: I recently tried dragging a folder from my desktop down to my TaskBar to create a shortcut for it and I instead got a whole bunch of icons on the TaskBar instead. What happened, and how do I fix it? >*Ann, Derby NY*

A: In Windows 98, when you drag a folder and drop it on your ShortCut Bar (generally directly above or to the left of your actual TaskBar) Windows creates a shortcut to that folder. However, if you drag the folder and drop it on your TaskBar, you will get a whole new bar that includes the contents of the folder you were dragging. It's really very useful. If you'd like to learn more, request document **001201**. >*Iain*

Q: In Microsoft Word, is there an easier way to resize my fonts than clicking on the toolbar box and changing the little number? >*Timothy, Buffalo NY*

A: Timothy, what you can do is highlight the text you'd like to resize, and then press **CTRL-[** or **CTRL-]** (the left and right square-bracket keys) to resize the text. If you'd like to learn more, request document **001202**. >*Richard*

Q: This morning, I went to turn my computer on and it sounded like it was growling at me. This sound continued for about 10 minutes, and then it stopped. I'm concerned, though. What caused that? >*Darien, Hamburg NY*

A: The sound was most likely caused by a fan that's starting to die. You have several fans inside your computer: a processor cooling fan, a fan for your power supply, and sometimes (like in the PCs we sell) one or more additional case fans. These can sometimes fail if they get too dusty. You can try opening up your case (careful not to void any warranties) and using a can of compressed air, blow out any dust inside your machine and in your fans. If you don't want to open your computer up, we can do it for you with our *PCDoctor* service. To learn more, request document **001203**. >*Justin*

Amicron Offering Internet Service. Amicron is your one-stop source for all of your Internet and Web services. In addition to web site development, hosting, training, and shared office-Internet connectivity, we also be offer commercial and residential dialup service, DSL high-speed access, and commercial web site hosting. We can provide *everything* your company needs to establish a professional presence on the web. We can even get you started with an eCommerce site. Request document **001204**.

Train Your Employees The Right Way. Beginning this month, we're starting a new series of our *Complete Office Learning Collections*. This new series of courses includes our Intro To PCs, Windows 1, Word 1, Excel 1, and Windows 2 classes plus a *free* elective of your choice for only **$289**. Give your employees a *well rounded* education. We teach what you need to know. Request document **001205**.

Need Help? Call Us For Free* Technical Support. If you need help with your computer, call Amicron. As a general rule, we offer free phone-based limited technical support for most computer-related issues. Whether your problem has to do with computer hardware, software, or even networking issues, give us a call. *We offer up to ten minutes of free technical support per company. Beyond that, we have several different support options available. For complete details, request document **001206**.

Credit Cards Now Accepted. We now accept Visa, MasterCard, and American Express. We also offer financing and leasing terms to qualified businesses. Call and ask your Amicron sales representative for more information.

Year 2000 Special. To kick off the new year right, we've put together a great computer system package: AMD Athlon 500 (more powerful than an Intel Pentium III), 64 MB of RAM, a 13 GB high speed hard drive, full multimedia, plus a modem and network card for **$1213** or only **$39** per month. Give us a call and speak with someone who *knows* computers before you get a quote on your next business PC. Request document **001207**.

Palm-Sized PCs: The Way Of The Future. More and more business people are discovering that palm-sized PCs can greatly enhance productivity. You can take your calendar, email, notepad, and contacts on the road with you – and then synchronize them all with your desktop PC with ease. Want to learn more? Request **001212**.

Amicron WebCam. They're all over the Web, now we've set up our own. Check out our WebCam at www.amicron.com/webcam. Request document **001208**.

Barcode Solutions. Amicron is now offering barcode solutions for your small or mid-sized inventory needs. For details, request document **001209**.

Want To Build Databases? We're starting our next 6-week Microsoft Access Developer Series on Saturday, January 29th (yes, it's going to be a Saturday series). The next one after that begins March 20th. For a schedule, and more information request document **001210**.

Notebooks. It's now notebook PC season. We have a complete line of quality notebook computers. We have something for everyone: from executive to college student. Request document **001211**.

Disaster Recovery. Don't wait until it's too late to take a look at your disaster recovery scenario. Are you backing up your data daily? Have you checked your backup tapes lately? Are you keeping an off-site backup? Do you have a long-term backup and recovery plan in effect just in case? For info, request document **001213**.

It's Tax Time! For those of you who like to do your own taxes, we're offering a special on **TurboTax ‘99**: For one low price of **$89** you receive the TurboTax software **AND** training class. Request document **001214**.

To request a document, simply **circle** the document numbers you wish to receive, and **print** the following information clearly. You may call us, or fax this page back to us at **716-677-4742**.

  Name: _____
  Company: _____
  Phone: _____
  Fax: _____

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